

## **Onondaga Free Library Computer Policy/User Agreement**

Library users assume the responsibility for any damage to their personal property that may result from using library materials or from downloading information from library computers. Onondaga Free Library assumes no liability for any damage to property allegedly caused by library materials or computers and will not pay for the repair of any property allegedly damaged as a result of using library materials or computers.

### **Computer User Guidelines:**

- A valid OCPL library card in the patron's name is required. For visitors from outside Onondaga County, a valid ID can be used to get a guest pass.
- Patrons must have no more than \$50.00 in fines on their card.
- Patrons must agree to these computer user guidelines each time they log on to our public computers.
- Children under 7 years of age must have an adult present when using the computers.
- A maximum of 2 patrons can be sitting at the same computer.
- Ages 13 & up are guaranteed 2 hours when they log on to a computer. Ages 12 & under are guaranteed 1 hour when they log on to a computer. Time can be extended in 30 minute increments if no patrons are waiting- Please see staff to extend time.
- Patrons must save files to their own portable drives, as the computers get wiped clean after each session.
- One-sided printing is available: B&W 10¢/page & Color 50¢/page