

Onondaga Free Library
Board of Trustees Minutes
April 1, 2020

Board Attendees: Casey Barduhn, Gary Lucas, Colleen Mahoney, Amy Kremenek, Dan Pautz, Jen Frasier, absent: Tom Bradley
Staff: Susan Morgan, Alyssa Newton, Kori Gerbig, Chantal Rothermel, Maggie Gail-Maynard, Gail Thomas
Guests: Friends of OFL: Mary Beth Roach
Laurie Smith, Sarah Harvey, Beth Crump

- I. Meeting was called to order at 6:05 p.m.
- III. Approval of minutes from February meeting. Colleen made a motion to accept; Amy seconded. All in favor. Carried.
- IV. Treasurer's Report
Susan provide clarification on the capital improvements expenditures; the parking lot money came in the fiscal year of 2019. Everything else seemed normal. Amy made a motion to accept the check register for February; Jen seconded. All in favor. Carried.
- V. Director's Report and Friends update
February's numbers were good. School break week was busy. The year to date also looks good. The library is heavily promoting Wi-Fi during this time of community need. Alyssa reported that the teen space has officially opened. The launch was during February break. It has been well received. The National Alliance of Mental Illness is working with west side support network and Mary Gotham at West Genesee on a suicide prevention presentation at NYLA. Maggie reported that Senator Rachel May produced activity books and donated several to the library. She came to the state bird painting event.

Mary Beth and the friends would still like to review the Articles of Association. The April book sale has been canceled. They plan on sponsoring the summer reading program. They met with the town to begin organizing a block party in August at Santaro Park. The friends will do whatever they can to help continue library programming in this uncertain time.

- VI. Committee Reports
Building: There was a small leak on the second floor. It was assessed by the roofers and they feel that it is a condensation problem. The front doors are finally in. A deep cleaning was finished this weekend. We will revisit the possibility of another deep cleaning again before re-opening. Also, time has indicated to be effective in regards to book sanitizing. We will have to revisit what things will look like when we reopen. We will need some minor concrete work around the building. Dan stated that unless it is an

essential project, construction is not permitted. He will investigate whether we may be able to apply for this to be an essential project.

Personnel: Al has accepted a position at the state. His last day at OFL is April 10, 2020. Casey suggested posting the position but waiting to fill until we have a clear understanding of the budget.

VII. Old Business

Susan is planning on rescheduling the annual meeting. Dan suggested postponing annual meeting indefinitely. He also suggested not making any significant changes to the board at this time. Dan motioned to pull term limits in definitely. Gary seconded. All in favor. Carried.

VIII. New Business

Susan shared a proposal for manage services for network support. The estimate is for \$478 a month. MA Polce already provides support on wireless and phones. This will provide added security during this time of heightened need. Casey motions to move forward with this proposal. Amy seconds. All in favor. Carried. The staff if conducting an online survey about requests from the public. So far, they include requests for book recommendations, adult services, and e-book support. In order to provide additional community support, the library may want to adopt a policy of having times where the staff is available to answer phone calls remotely. The school budget referendums will be delayed until no sooner than June 1. Once the library budget is approved by voters, schools must pay the library the approved amount. OFL was asking for a 5% increase. The question was raised as to whether or not it is too late to remove that request. Dan made a motion to rescind a request of an increase. Jen seconded. All in favor. Carried.

IX. Adjournment

With no further business, Casey made a motion to adjourn, seconded by Colleen. Meeting adjourned at 7:06 p.m. The board will follow up with an executive session. Dan will plan a conference call.