

Onondaga Free Library
Board of Trustees Minutes
January 2, 2020 (rescheduled from December 18, 2019)

Board Attendees: Casey Barduhn, Gary Lucas, Colleen Mahoney, Amy Kremenek, Dan Pautz, Jen Frasier, Tom Bradley
Staff: Susan Morgan, Alyssa Newton
Guests: Friends of OFL: Mary Beth Roach; Town of Onondaga: Mary Ryan

- I. Meeting was called to order at 6:05 p.m.

- III. Approval of minutes from November meeting. Casey made a motion to accept; Jen seconded. All in favor. Carried.

- IV. Treasurer's Report and check approval
Gary made a motion to accept the check register for November; Dan seconded. All in favor. Carried. 2020 budget discussion: The future budget projections have been updated for minimum wage increase and adjusted accordingly for all employees. The total projected increase for 2020 is 4.26%. The long-term projections estimate a 3% increase for each year afterwards. We reviewed the referendum history for Onondaga Free Library, Maxwell Library, and Fairmount Library in an effort to decide whether to be added to the school budget vote.

- V. Director's Report and Friends update
The library was awarded to a humanities grant for \$900. Starting in March, once a month there will be a reading and discussion series based on the theme of women's suffrage. As previously discussed, fine free has begun for children, teens, vets, and active military. The new OCPL director is Christian Zabriskie. He was named Library Journal's Librarian of the Year. He starts Monday, January 6. He will be invited to our annual meeting on March 25.

The Friends meet next Wednesday and will give their financial report for the Festival of Trees. They have established a database for Friends with paid members and will update it regularly. They are still working on an annual calendar; they are trying to have one event a month. Thank you to the Friends for sponsoring the staff holiday brunch.

- VI. Committee Reports
Building: The door repair has been delayed again because the installers forgot to order one of the windows. The annual town codes inspection went well. Addison Gambino, the new inspector, thought everything looked good just a few things need to be corrected. The upgrades to the community room are completed and are a huge improvement.
Personnel: none

VII. Old Business

The Board maintained their position on not providing space for Family Dollar job fair.

VIII. New Business

A proposal was made for a new full-time employee who would focus on supervision of clerks, tech support, the Polaris System, circulation, and the patron experience. A conversation was had on whether this is cost prohibitive and how this addition might alter total staffing numbers. Susan will review those questions and report back during our next meeting.

IX. Adjournment

With no further business, Casey made a motion to adjourn, seconded by Colleen. Meeting adjourned at 7:10 p.m.