

Onondaga Free Library  
Board of Trustees Minutes  
September 25, 2019

Board Attendees: Casey Barduhn, Dan Pautz, Colleen Mahoney, Jen Frasier, Amy Kremenek;  
absent: Gary Lucas, Tom Bradley  
Staff: Susan Morgan, Alyssa Newton, Maggie Gall-Maynard, Kori Gerbig  
Friends of OFL: Anne Andrianos, Mary Beth Roach

- I. Executive Session
- II. Meeting was called to order at 6:11 p.m.
- III. Approval of minutes from July meeting. Dan made a motion to accept; Jen seconded. All in favor. Carried.
- IV. Treasurer's Report and check approval  
Susan reported on Gary's behalf. There are no issues. The P & L was reviewed. Dan made a motion to accept the check register for July and August; Amy seconded. All in favor. Carried.
- V. Director's Report and Friends update  
Susan asked for a motion to approve grant proposal for teen space; Amy made a motion to accept and Jen seconded. All in favor. Carried. Amy made a motion to accept the V Tech quote for the community room upgrade for \$7,706; Jen seconded. All in favor. Carried. Conor Condon from Condon Landscaping has been great to work with for landscaping and snow removal this year. He has offered the same quote as last year at \$15,100. We still do not have a flat rate for salt. Susan will get that information before our next meeting. The current contract expires in November.

The MOU will be included in the Friends' Articles of Association. The Board will add it to our bylaws. The book sale begins tomorrow and goes until Sunday, September 29. Book bags will be sold for \$10 (\$2 for friends). Donna Zeolla is working on a wish list. National Friends' Week begins on October 20. The membership campaign has begun. The senior art event has been so popular that they're adding another in December. Trees for the Festival of Trees will be available on November 1 with the raffle slated for December 14, the same day as the holiday concert. At their next meeting, they will have elections for president and vice president. Anne will be stepping down as president. She is proud of the relationship between the Friends and the Board. Casey, on behalf of the trustees, expressed appreciation for her hard work.

VI. Committee Reports

Building: Drainage project will start next week. There will be a new card reader for the staff's back door entrance. Due to some parking complications, we need to begin thinking about parking signage in specific areas of the parking lot.

Personnel: Chris Seiter-Dewey has resigned as a substitute clerk. Goran Lucic is now a substitute clerk. Suzanne Allen has replaced Goran's regular schedule. AI will be attending a peer-to-peer conference in Boston. Alyssa will be part of the planning committee for the Makers Fair at OCC.

VII. Old Business

Teen space- we are waiting on new renderings and final quotes. Polaris system updates- we are still not operating as business as usual. The summer has been challenging, but the staff has been great. Programming was great this summer. Some of the library statistics will look odd due the system crash. August was an estimate for patron visits due to the front door damage.

VIII. New Business

Trustee needs – be on the lookout for new interest to trustees. Dan's term will expire in March 2020.

Kori, Maggie, and Alyssa gave a presentation on the elimination of fines for youth at the library. Fines from youth accounts amount to 20% of the overall debt at the library. They presented data-driven evidence to support this elimination and answered all of the trustee's questions. We will revisit this issue at the October meeting

IX. Adjournment

With no further business, Amy made a motion to adjourn, seconded by Jen. Meeting adjourned at 7:26 p.m.