

**ONONDAGA FREE LIBRARY  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, APRIL 27, 2016**

**PRESENT:** Anthony Finochio  
Briana Fundalinski  
Susan Morgan  
Casey Barduhn  
Anne Andrianos  
Alyssa Newton  
Dan Pautz  
Mary Ryan

**ABSENT:** Amy Kremenek  
Jen Frasier

Meeting called to order by President Dan Pautz at 6:05 p.m.

**Approval of March 23 Minutes:**

Motion: Casey Barduhn  
Seconded: Dan Pautz  
In Favor: All  
Opposed: None  
Discussion: None

**Treasurer's Report:**

Check Register and P/L

No questions from the Board regarding checks/line items

Anthony looked over the register and there were no abnormalities

- Anthony will spend time getting to understand processes/cash receipts, etc.
- Discussion regarding National Grid/Electric fees
  - 9% of yearly budget for electric is correct

**Motion to Approve Check Register and P/L:**

Motion: Dan Pautz  
Seconded: Anthony Finochio  
In Favor: All  
Opposed: None  
Discussion: None

## **Friends:**

1. Friends book sale is coming upon soon
  - Meeting Room – must be open to public, but historically the book sale is only open to members (first – early bird special)
  - Exclusive with friends only?
    - Dan thinks it's okay – and Friends/Library does not have to necessarily enforce
    - It is okay because it is a Library fundraiser/library event (for the friends); therefore being exclusive is okay/early bird is okay
2. Town of Onondaga Senior Center Art Class Reception May 5; Exhibit entire month of May
3. Book sale – May 13-15
4. Geranium sale May 1

## **Susan Report:**

- Review statistics
  - Circulation is down slightly from last year – holding steady with numbers/visits
  - April break/school vacation – busy
  - Patron visits up from last month
  - Meeting room use – high

Alyssa – Best Buy community grant final report due in May. Geek Squad Academy at Onondaga Hill Middle School this August.

## **Committee Reports:**

- Building Schindler**
- (A) Elevator – repairs needed – hydraulic fluids service contract with
  - (B) Toilet needed repair in family restroom (loose) – plumber did repair.
  - (C) Hayner Hoyt – hoping to have quote – have not gotten back – taking measurements last week

### *Solution to Flooding?*

- Undoing garden, major excavation
- Design original issue or architect issue?
  - Hayner Hoyt did original site work
  - If the issue should have been caught – we can use this to alleviate the costs to fix
- Entertain another contractor?
- Engineering firm C&S? (Bill Perrine – Town Engineer)
- Let's see what Hayner Hoyt comes back with but let's see what Bill Perrine says in the meantime

- Flood last July damaged building insurance claim was filed
- (D) Alarm on Sunday, April 24 at 1:00 a.m. Police came – nothing going on. Building was secure/locked. Was the back door compromised somehow? Notice from County (3<sup>rd</sup> time this year) Fine for \$100 – Susan is going to appeal Ber National Controls does security system. Alyssa and Susan are going to test how much force it takes to open the door.

**Personnel:**

- Kelly Casey substitute clerk has resigned.
- Susan will be hiring new substitute clerk.

**Finalized Petition/Referendum:**

- Tax cap override is acceptable as per state education law and free association libraries.
- Override 2% if the referendum passes – said yes
- Concern as to how the fire departments will react (because the town holds fire department to line of 2%)

Dan: List of everyone we think is interested in obtaining signatures  
Get everyone together to get all information

Book Sale  
Library  
Schools  
Neighborhoods

Need to find out whether we can be at these places – signatures – pick times to sit and collect signatures

Plan to utilize media (Ted and Amy/Bridge Street?)  
Mailings  
Lawn Signs

- Town of Onondaga letter?  
West Genesee/West Hill/Onondaga Central
- Historical Society (will not be doing the town gazebo concerts this year)
- Town Hall – flyers/signs?
- Voters needed: majority for yes
- Collecting signatures/actual signatures (ONLY Town of Onondaga residents that are registered voters)
- LED lighting purpose: still waiting on final price

### **New Business:**

- Discuss signature collection
- Rob Price/Dr. Chris Brown (Superintendents) wanted to know how much of the increase would go towards operations. Susan gave an illustration of 75%. Board discussed :
  - Payroll/personnel increases
    - 75% operational costs (payroll/personnel)
    - 25% capital fund balance

### **School Budget Hearings Schedule:**

- Susan is going to West Genesee
- Dan is going to West Hill
- Susan is going to Onondaga Central

### **Miscellaneous:**

- Anthony brought up audited financials – something to consider
- Joe Schlegel from Fust Charles Chambers does tax return (990)
- Adjourn: 6:55 p.m.
  - Casey = Motion to adjourn
  - Dan = Seconded
  - All = in favor