Friends of Onondaga Free Library

Board of Directors Meeting Minutes

Date: September 2, 2026

PRESENT:

Directors: Lore DePalo. Chris Geyer, Sheila Graudons, Cara Kirkby, Naomi Kissel-Johns, Barbara Leigh, Pamela McLauglin, Susan Parry, and Donna Zeolla

Staff: Susan Morgan

Members: Megan Root and Ryan Van Wormer

Absent: George Bain and Mary Taylor

The meeting was opened at 1:30PM. We welcomed Ryan V. and introductions were made. The Minutes from August were read online. A few typos were noted: Scott's name was spelled incorrectly in the paragraph about the AED and pf should be of in the programming section. A motion was made to accept the corrected minutes by Sheila G., seconded by Donna Z. and approved.

DIRECTOR'S REPORT: Susan M.

Summer reading is officially over. There were 672 people who participated in the scavenger hunt. Thank you for the funding for the summer reading programming. Fall programming sign up is underway.

Programming requests from Youth Services:

Wonderbooks – books with audio components	$386.94
Wall mounted busy boards	$620.40
Non-circulating story time collection – in-house use	$146.52

A motion was made to spend no more than $1200.00 for the Youth Services requests by Pam M., seconded by Donna Z. and approved.

Friends' Week is October 18-24. We will get balloons to highlight the items that have been funded by Friends'. Cara K. will look at having a stamp with our logo made to designate our gifts to the library.

TREASURER'S REPORT: George B. via e-mail

> As I'm leaving town today for 10 days, here's the current OFL Friends financial report.
>
> Current checkbook balance of $9,079.32 compares to $6,448.38 a year ago.
>
> > Gifts to the library this year of $21,682.12 compare to $20,759.96 a year ago. Membership comparison is $1,788.27 this year vs. $1,44.05 a year ago.
>
> The overall difference between the two years remains the success of this year's used book sale.
>
> George

A motion to accept the Treasurer's Report was made by Barb L., seconded by Sheila G. and approved. We will contact George B. to get him to come to the November meeting to discuss an operating budget.

IT UPDATE: Lore D.

Google Workspace has been approved. Scott Lipkowitz, Lore D. and Naomi K-J. will get together to set it up. Lore D. and Naomi K-J will be the administrators and Scott L. and Chantal Rothermel will be the super administrators.

Naomi K-J. has created a form for Friends content postings to social media. It is self-explanatory and will provide consistency. It will be available in Word and PDF. Thank you to Naomi K-J. for creating the form.

BROCHURE: Barb L.

We viewed the final draft of the rack card that will be used for the membership drive. The new e-mail address is in there! Chantal R. will send it to the printer.

BYLAW REVISIONS FOR VOTING: Pam M.

A copy was sent to each of us and has been updated in the Google Drive.

A motion to nominate Megan Root as a Director was made by Pam M., seconded by Shiela G. and approved. Welcome and thanks to Megan R. She will serve as an interim director until our annual meeting in April 2027. Megan R. will work with Pam M. on putting together a packet for new directors.

BOOK SALE: Sue P.

Sign-up sheets up are on the Friends' Corner. Fliers were handed out for anyone to post in favorite places. Another plea for volunteers will go out on social media. The library will be available for pre set up after 6PM on Thursday, September 24.

MEMBERSHIP: Naomi K-J.

Kathy DeSanctis will be moving to Michigan and Naomi K-J. will be the lead for the membership drive. The drive will start in October, shortly after the book sale with a follow up letter in November. In December we will have a social media post offering gift memberships for the holiday season.

We will take down the list of donors because it gives the amounts given. The new list will be alphabetical with no contribution amount listed.

APRONS: Donna Z.

Donna Z. spoke with John from Holy Shirts. If we want to do this as a fundraiser T-shirts would be a better idea. If we are doing aprons for Friends' events the cost would be $25.00 each for 10 or $15.00 for 50. They would be blue with our logo and the word FRIEND on them in white. A motion was made to spend no more than $300.00 for 10 aprons by Lore D., seconded by Sheila G. and approved. We hope to have them by the book sale.

We need to come up with some ideas to celebrate the 20th Anniversary of Festival of Trees.

The meeting was adjourned at 2:35. Due to book sale and conflicts in schedules, our next meeting will be 1:30 on Wednesday, October 14.

Respectfully submitted,

Susan Parry, Secretary