

Friends of Onondaga Free Library
Minutes of the Annual Meeting

Date: April 3, 2024

Present:

Directors: Barbara Leigh, Pamela McLaughlin, Susan Parry, Mary Beth Roach and John Thornton

Staff: Susan Morgan

Members: Lore DePalo and Kathy DeSanctis

Absent: George Bain, Sheila Gaudons, Mary Taylor and Donna Zeolla

The meeting opened at 7:00PM.

Our new brochure is now reflected on the website. The tickets to the Elin Hildebrand lecture will be given to member #27. Mary Beth R. will contact the person who corresponds with that number. The minutes from the March meeting were read on-line. A motion to accept them was made by Mary Beth R., seconded by Barb L. and approved.

TREASURER'S REPORT: George Bain via on-line and Pam M.

Attached are financial reports for Friends of OFL. Current checking account balance is \$8,287.92, which compares to \$10,075.25 a year ago. This year's online book sales have netted \$213.61, compared to \$311.98 a year ago. This year's gifts to the library of \$9,942.66 compare to \$5,775.60 a year ago. We have 3 memberships this year, five last year. Quicken, the software I use to keep electronic records and generate these reports, charges an annual subscription fee, increased this year to \$51.72. I charge half of that to the Friends and half to another nonprofit for which I keep the books. I make no personal use of this Quicken subscription. A motion to accept the Treasurer's Report was made by Barb L., seconded by Mary Beth R. and approved.

DIRECTOR'S REPORT: Susan M.

April is National Poetry Month; we are running a poetry contest with a prize for the best poem in each age group. We still have eclipse glasses. Scott Lipkowitz will take the eclipse monitor to Santaro Park as long as the weather cooperates. We would like to give out mini eclipse half-moon cookies from Green Hills. A motion was made to purchase 200 cookies from Green Hills for \$200.00 by Sue P., seconded by Barb L. and approved.

Our stats are looking good for March. We elected a new Trustee, Charlotte Garofalo at the Board of Trustees meeting on March 27. Another person is interested in becoming a Trustee, more about that in May. The long range strategic plan was submitted to the Board. All edits and changes are due at the May meeting. Thanks to Sheila G. for attending.

Scott R. would like to purchase two Samsung Galaxy 11 inch Android Tablets and cases for each for use by the staff and patron support. These would not be for patron use and would not be lent out. Staff would use them for training and demonstrations to patrons. The cost is approximately \$399.96. A motion was made to spend no more than \$450.00 for two Samsung tablets and cases by Sue P, seconded by Mary Beth R. and approved.

The summer reading program will run from June 20 until August 20. Perhaps we could kick it off with Gannon's ice cream truck.

BOOK SALE: Sue P.

The town will pick up our unsold books early on Monday, June 10. St. Michael's will loan us ten tables to be picked up on Friday, May 31 and returned on Monday, June 10. I will need help loading the truck. People can drop off tables at the library starting May 30 at 5PM. There was discussion about hiring someone to do this heavy lifting. Northeast Decorating is one possible rental company. Sign-up sheets will be up on April 17.

SHAMROCK SALE: Mary Beth R.

Unfortunately, we could not get the number of shamrocks that we wanted from Price Chopper. They were able to supply us with as many spring bulbs as we would like. Price Chopper has always given us a great price so we will have to see if they can meet our needs for next year. We profited \$347.00 and made a lot of people smile with their spring flowers.

MEMBERSHIP COMMITTEE: Kathy D.

No new members this month. We continue to have 146 members for total donations of \$8596 and an average donation of \$58.88.

ELECTIONS: Sue P.

The following is the slate of officers for April 2025 through April 2025

President: Sheila Gaudons

Vice-President: OPEN

Secretary: Susan Parry

Treasurer: George Bain

A motion to accept and elect the slate was made by Pam M., seconded by Mary Beth R. and approved.

The following is the slate of Directors for April 2024 through April 2027

Lore DePalo

Cara Kirkby

Susan Parry

A motion to accept and elect the slate was made by Pam M., seconded by Mary Beth R. and approved.

Thank you very much to Mary Beth Roach and John Thornton for six years of service as Directors and Pam McLaughlin for service as President for the last two years.

Director terms expiring in April 2025

George B., Sheila G., Pam M. and Mary T.

Director terms expiring in April 2026

Barb L. and Donna Z.

MEETING TIME: Pam M.

It was suggested that we move our monthly Wednesday meeting to 1:00 PM on a trial basis from May through September. A discussion ensued on the pros and cons, i.e., possibly attracting new people to the meeting. A motion was made by Mary Beth R., seconded by Sue P. and approved.

TECHNOLOGY: Lore D.

Social media: Lore D. has volunteered to support our Facebook and Instagram accounts with backup support from Sheila G. and Barb L. Sheila G. and Barb L. with Chantal Rothermel on March 26th, to learn how to support social media, and provide backup support for Lore.

Data Mapping: Lore D. is data mapping all our different data sources to establish a “record of authority” view compiled in one place. The initial focus will be to determine where data is stored, who has access and how are files secured and backed up, i.e., data protection. As a 501.c.3 organization, it is recommended that we document procedures to maintain our information. This information will not be sold or shared with any person or organization. This will be an ongoing project with regular updates to the Board.

The meeting was adjourned at 7:40PM. Our next meeting will be May 1 at 1:00PM.

Respectfully submitted,

Susan Parry, Secretary