

Onondaga Free Library  
Board of Trustees Minutes  
December 22, 2021

Board Attendees: Jen Frasier, Gary Lucas, Stephanie Aldrich, Tom Bradley (@ 6:38)  
Chris McCarthy, Rob Price  
Absent: Beth Crump, Colleen Mahoney, Laurie Smith  
Staff: Susan Morgan, Alyssa Newton

- I. Meeting was called to order at 6:00 p.m.
- II. Approval of minutes from the October 27, 2021 meeting. Stephanie made a motion to accept the minutes; Jen seconded. All in favor, Gary abstained. Carried.
- III. Treasurer's Report  
Review of the P&L for October and November. Overall, the budget is in line. During the check register review, Rob asked what the vendor TPCP was; it is the cleaning company. Gary made a motion to accept the check registers for October and November; Rob seconded. All in favor. Carried.
- IV. Director's Report and Friends update  
Programs continue to go well and patrons are glad to be meeting in person. We will be ready to change course as needed. Meeting room use has been steady. Susan has begun meeting with west side library directors from Fairmount and Maxwell to work on a more unified approach to promote programs and services.  
  
Friends  
The Friends had a very successful Festival of Trees that netted over \$1,300 this year. The Friends approved the expenditure for renewing 10 Empire Park Passes for 2022. They gave chocolate candies to the library staff as a holiday appreciation gift. They are working with the staff on putting together Make and Take Activity Kits for February break.
- V. Committee Reports  
Building:  
Roof issues persist in the same location and Apple Roofing is planning to inspect/repair the area as soon as possible. The annual codes inspection was completed with some minor action items, most of which have been corrected.

VI. Old Business

Update on library operations

No change to the current operations; will continue to monitor and make changes as needed.

2022 budget review and approval

There was discussion about the carryover of the fund balance and the savings from the bond refinancing to fund the personnel budget lines. There was also discussion about any concerns with supply chain issues and how that might affect the budget. At this time, there are no major concerns to note.

Gary made a motion, seconded by Stephanie, to approve the 2022 budget. All in favor. Carried.

VII. New Business

Health insurance policy review

The board discussed the current policy with recommendations that Gary put forth on the policy going forward. The updated policy goes in effect January 1, 2022.

Jen made a motion, seconded by Chris, to approve the updated health insurance policy. All In favor. Carried.

2022-23 trustees and officer slate

Gary and Jen will be coming off the board in March 2022 and we will need to find replacements for them. The library charter stipulates we have at least 7 trustees, but the current roster of 9 is good. Susan mentioned it would be ideal to have an attorney on the board again. There was some discussion about the officer slate, but no changes have been confirmed at this time.

2022 school district propositions

The board discussed the tax cap and some possible illustrations for the school district propositions. Susan will confirm with the board the tax cap/allowable growth figures. Vote on the school propositions is tabled until the January 2022 board meeting.

VIII. Adjournment

With no further business, Jen made a motion to adjourn, seconded by Chris. Meeting adjourned at 7:06 p.m.

**Next Meeting: January 26, 2022 at 6 p.m.**