

Onondaga Free Library
Board of Trustees Minutes
February 26, 2025

Board Attendees: Chris McCarthy, Beth Crump, Margaret Farrell, Charlotte Garofalo, Pat Forken

Absent: Rob Price, Liz LaRochelle

Staff: Susan Morgan, Scott Lipkowitz

Other: Yvonne Slate, Diane Leshinski

I. Meeting was called to order at 6:01 p.m.

II. **Approval of minutes from the January 22, 2025 meeting.** Pat made a motion to accept the minutes; Margaret seconded. Everyone in favor. Motion carried.

III. **Treasurer's Report and January 2025 Meeting Minutes:**

Margaret presented the check registry and stated that OFL is on point for the budgeted amount. Beth made a motion to accept the check register for January 2025; Charlotte seconded. All in favor. Motion carried.

IV. **Director's Report:**

Statistics are looking good for the start of the year. Susan thanked the staff for being flexible and covering for one another when needed. March and April programming is offering a nice line up of activities. OFL will have a Spring bird house raffle. Anyone interested in decorating a birdhouse for this raffle should contact the library. The Onondaga County Public Library Board of Trustees has appointed Amanda Perine as the new System Director.

V. **Friends Report:**

Friends have gifted money for a nature literacy series and supplies for OFL's March and April offerings. They will hold their annual shamrock sale on 3/7-3/8/25. The June book sale will take place in the community room on 6/5-6/7/25. There will be a preview day on 6/4/25. Book donations can be dropped off 5/30, 5/31, 6/2, 6/3.

VI. **Committee Reports:**

Building:

Scott and Susan have submitted the Community Foundation grant for roof repairs. Awardees will be notified in May. The roof snow removal is going well. No new leaks have been found. One quote for carpet replacement in the community room has been received. Susan and Scott were asked to get additional quotes before making a decision on replacement. Overnight parking has been resolved after a letter was placed on the car.

Personnel:

Interviews for candidates for the youth librarian are ongoing. Susan and Scott will be moving forward with background checks and hope to have a new hire by April. Susan once again thanked the staff for all of their hard work.

VII. Old Business:**Roof Update:**

Based on cost estimates, OFL will begin roof replacements in sections this spring, starting with the portion of the roof that is most in need of replacement.

2025 Onondaga Tax Levy Options: Tabled until the 3/26/25 meeting

VIII. New Business

Annual report to the state- assurances approval have been submitted

Updated Fund Options for Library Bonds: Charlotte made a motion to move funds into a higher interest account; Pat seconded. Everyone in favor. Motion carried.

New Trustee Candidates and Trustee Officer Slate for 2025-2026:

Contact Susan if interested in becoming a trustee and/or officer.

IX. Motion to Move into Executive Session:

At 7:16 pm Margaret made a motion, seconded by Pat, to enter executive session to discuss personnel compensation. All in favor. Motion carried.

At 7:30 pm Beth made a motion, seconded by Pat to resume the regular session. All in favor. Motion carried.

A motion was made by Beth seconded by Pat, to approve proposed raises. All in favor. Motion carried.

Adjournment:

With no further business, Charlotte made a motion to adjourn, seconded by Margaret. Meeting adjourned at 7:32 p.m.

Next Meeting:

Annual Meeting March 26, 2025 6 PM

Regular Meeting March 26, 2025 immediately following Annual Meeting