

Board Attendees: Margaret Farrell, Charlotte Garofalo, Yvonne Slate, Diane Leshinski, Beth Crump, Rob Price, and Pat Forken

Absent: Liz LaRochelle, Chris McCarthy

Staff: Susan Morgan, Scott Lipkowitz

Guests: Ellen Magnarelli Terrien, Town of Onondaga Board Liaison to OFL; Joe Campbell, Potential New Board Member

I. Meeting called to order at 6:00

II. Approval of January 28, 2026 meeting minutes.

Motion to approve minutes: Rob Price. Second: Margaret Farrell. All in favor. **Motion carried unanimously.**

III. Treasurer’s Report and January 2026 check register approval

Check registry was reviewed and questions answered.

Motion to accept the check register and treasurer’s report: Charlotte Garofalo. Second: Rob Price. All in favor. **Motion carried unanimously.**

Brian Crandall from Key Bank: 2026 Investment Projections

Money Market Portfolio

- The December 31, 2025 account balance was \$283,592.41.
- In the last three months of 2025, \$10,780.50 was generated income.
- At the start of working with Brian the 30-day yield for the money market was 4.9%. It is now 3.46%. If the Fed drops the interest rate again, it will go even lower.

Equity Income Portfolio

- Being a 501C3 we are in a less risky or volatile plan, 50/50 stocks/bonds.
- 12.39% rate of return, doing better than the S&P.

Brian said that if we have any long-term project needs (i.e., significant financial need for building etc.) we should keep him informed so that he can best service us and adjust funds accordingly.

IV. Director’s Report – Susan Reported the Following:

- The Valentine’s Day Concert was a tremendous success with 60 people attending. Susan will try to bring them back for another event.
- Library foot traffic for February school break was significant.
- Circulation has been steady.

V. Friends Report – Susan Reported the Following:

- Thanks to the Friends who have gifted over \$15,000 to date, including some highlights:
 - Spring Break Week (Retro Week) 3/30 – 4/3
 - Ukrainian Egg Making
 - Mental Health Self Care Kits
 - Dancercise Classes
 - Yoga Classes
 - New Chairs in kids room
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VI. Committee Reports – Susan Reported the Following:

Building:

- The Community Room new floor is a third done.
- The plumbing repair in the bathroom is scheduled soon. GNC Interiors is putting together a quote to tile the bathroom after the toilet repair is complete.
- The flat roof contractor, Terry Scott, has stopped communicating with Scott. Everyone is hoping that he is just out of town. His response has typically been very good. In the meantime, Scott is going to start investigating other companies to do the work in case TNT does not respond. The work needs to be completed by August before the grant runs out.
- Snowbanks have been pushed back.
- The employee key swipe for the door in the back of the building is not working. Will look into getting this fixed.
- The lights in the back parking log are not working. Got one light to work and two in the front of the building. Scott believes there is a short and will get the electrician to look at this and give a quote to fix.
- New quotes are being acquired for the driveway sealing project since the last contractor was a no-show.

Personnel:

- Officer Lauren Bordonaro, with the SUNY Upstate University Police Department, met with Susan and Pat to discuss conducting Shooter Training for library personnel. She did a walkthrough to get a handle on the building and its egresses before conducting the training. She also gave Susan some helpful points to consider. The training is scheduled for the April Staff meeting. Officer Bordonaro said that she could come back to conduct the training for those not able to attend the staff meeting. She can do it for 1 person or more as needed.
- We will need to go into Executive Session to discuss compensation

VII. Old Business

Pomeroy Market sign update

- The Pomeroy Lafayette Trail marker sign will be installed in spring. The Town highway department has agreed to install it. After installation, Susan will coordinate an event to promote its placement and purpose.

2026 -2027 Trustees and Officer slate for March Annual Meeting

- Yvonne Slate stepped up and put her name up for Vice President if no one else is interested. We now have a full slate of officers.
- Steve Dunham, Superintendent from Westhill Schools, will be coming on the board to replace outgoing Superintendent, Rob Price from Onondaga Central.

Can We Pay Off Bonds in Advance without Penalty

- The smaller Series B are not allowed to be paid off in advance until they mature, which is 2029.
- The larger Series A cannot be paid off until 2029 and they mature in 2037.

VIII. New Business

AED Unit Procurement Plan

- Ellen Magnarelli Terrien from the Town of Onondaga is assisting to secure an MD from Upstate to serve as the physician oversight sponsor for the AED. Staff will be trained during a staff meeting. Susan is looking into grant options to finance the purchase.

Years-of-Service Staff Recognition Program

- Susan Morgan, Margaret Farrell and Pat Forken offered to serve on a committee for the Years-of-Service Recognition Program. They will meet to finalize a draft plan and budget to present to the full board.

IX. Executive Session

Motion to leave the regular meeting and move to executive session: Rob Price. Second: Margaret Farrell. All in favor. **Motion carried unanimously.**

Motion to accept the compensation plan as discussed in the executive session, and to leave executive session and move back to regular meeting: Rob Price. Second: Margaret Farrell. All in favor. **Motion carried unanimously.**

Adjournment

Motion to adjourn at 7:30 pm: Rob Price. Second: Yvonne Slate. All in favor. **Motion carried unanimously.**

Next Meeting: Wednesday March 25, 2026 – Annual Meeting