

**Onondaga Free Library
2020 Annual Meeting Minutes
March 24, 2021**

Board Attendees: Gary Lucas; Jen Frasier; Colleen Mahoney; Tom Bradley; Beth Crump; Laurie Smith Absent: Casey Barduhn; Amy Kremenek
New Trustees: Stephanie Aldrich; Chris McCarthy; Rob Price
Staff: Susan Morgan; Alyssa Newton; Maggie Gall-Maynard; Chantal Rothermel; Scott Lipkowitz
Guests: Friends of OFL: Mary Beth Roach; Anne Andrianos
Town of Onondaga: Kathy Fedrizzi
West Genesee Schools: Superintendent David Bills; Librarian Debra Abbott
Community Liaison to Assemblymember Pamela Hunter: Zeruah Bibbes
OCPL Board of Trustees Liaison: Jill Hurst-Wahl

- I. The meeting was held on Zoom; meeting called to order at 6:05 p.m.
- II. Approval of minutes from the 2019 annual meeting. Jen made a motion to accept; Gary seconded. All in favor.
- III. President's Remarks
Jen gave her president remarks. After introductions, she highlighted some major improvements at the library in the last year including the completed teen space renovation and the parking lot drainage project. She mentioned the Friends of OFL also helped by fully funding the summer reading program. She praised the work of the staff, Friends, and Board for their continued efforts to make our library a success during a challenging pandemic year.
- IV. Director's Report
Susan thanked the staff, community, Friends, and board members for their support. Her presentation included highlights and accomplishments in 2020:
 - Open 34 weeks for in person building access
 - Renovated teen space with capital funds and Friends of OFL funds for technology upgrades
 - Completed parking lot drainage improvement project funded by a NYS construction grant
 - Held 340 programs attended by 8,270 people
 - Over 16,000 visitors used WIFI and public computers
 - Total circulation of 178,693 items (143,194 physical items and 35,499 digital items)
 - Over 28,000 people visited the library in person

Health and Safety

- Installed UV equipment and upgraded to MERV 13 filters in HVAC units
- Added Plexiglas shields at all service points
- Added sensor lighting and faucets in restrooms

Technology

- Upgraded access points for internet infrastructure improvements
- Upgraded technology in the teen space
- Received a grant to support virtual meeting room service for patrons that provided webcams, hotspots, and a Zoom license with webinar capability

Programs and Services

- Established virtual programming for all ages
- Started curbside service for contact free holds pick up
- Reallocated the collections budget to accommodate increased demand for digital resources
- Created Family Fun Night Unplugged kits, Story time To Go kits, and Make and Take kits

V. Treasurer's Year End Report

Gary reported there was \$1,116,920 in revenue. Expenditures were \$1,116,920. Everything came out even and no major changes were required due to strong bookkeeping and fiscal transparency.

VI. New Business

New board trustees nominated and appointed to their first 2-year terms:
Stephanie Aldrich, Chris McCarthy, and Rob Price

Board of Trustees Officer Slate for 2021-22:

Jen Frasier, President

Colleen Mahoney, Vice President

Gary Lucas, Treasurer

Beth Crump, Secretary

VII. Adjournment

With no further business, the annual meeting adjourned to the monthly meeting of the trustees at 6:34 p.m.