

**Onondaga Free Library
Board of Trustees Meeting
March 9, 2016**

Present at the Meeting

Susan Morgan, Kris Lisi, Dan Pautz, Casey Barduhn, Amy Kremenek, Jennifer Frasier, Mary Ryan and Anthony Finochio.

Meeting called to Order

Meeting was called to order by Dan Pautz at 6:05 p.m.

Approval of minutes of the January meeting

Amy made a motion to approve the January minutes, seconded by Casey. All were in favor and motion was approved.

Treasurer's Report and check approval

There were no abnormalities noted in the check registers for January and February. Dan made a motion to approve the check registers, seconded by Kris. All were in favor and the motion carried.

Director's Report

Susan reported that our circulation statistics remain healthy. Our program attendance is also up across the board, including a great turnout for our break week programming "Under the Sea." There are a number of exciting programs upcoming, including a Geology Day sponsored by the Friends, as well as a guest author Chuck D'Imperio, who is scheduled to speak on March 26th. With respect to other programming, Holly met with the early literacy classes from OCC.

Susan also reminded the Board that our Annual Meeting is scheduled for March 23rd. The Trustee Training Workshop is scheduled for April 20th at OFL. All Trustees were encouraged to attend. Susan mentioned the pending litigation at DeWitt Library that has gone to the NYS Supreme Court level.

There was a lengthy discussion about issues that have arisen in response to our change in the meeting room policy. Most notably, Sarah's Guest House has used our meeting room in past years for their annual volunteer dinner. Since it is a private event, Susan informed the group that the policy, as written, no longer allows for private events such as this. The group's director was apparently unsatisfied with that explanation, and took her concerns to Town Board Councilor Don Hamilton. After hearing Susan's explanation, the Town understands our position. There was further discussion about a local home daycare center that remains upset about our unwillingness to make story time visits there. The owner has voiced her displeasure with the board decision, and remains unsatisfied by Susan's explanation. The Board suggested that Susan invite her to a monthly board meeting so we could discuss the issue further with her.

Friends Update

Anne reported to Susan that the second round of annual membership requests resulted in \$1500. Also, the annual Shamrock Sale is March 5 and 12. The geranium sale and book sale will take place in May.

Buildings and Grounds / Personnel

Susan reported that the ongoing saga involving our new copier has finally come to an end. The copier is now up and running, and Toshiba Business Solutions agreed to refund the monthly charges that were paid while the copier was non-operational.

Susan reported that Hayner Hoyt has come up with a proposed solution to remedy the discoloration in the first floor vinyl flooring. They have agreed to replace the flooring at their cost and the work is scheduled to be done next week.

Susan reported that she and Alyssa plan to attend the annual American Library Association annual conference in June.

The Board voted on the new slate of officers to begin at the annual meeting. They are as follows: Dan Pautz – President; Casey Barduhn – Vice President; Amy Kremenek, - Secretary; Anthony Finochio - Treasurer. New trustee candidates are Jen Frasier and Bri Fundalinski.

Old Business

The Board discussed the lighting assessment and quote that Susan obtained which provides for the installation of energy efficient lighting throughout the building. The Board discussed the quote and the issue was tabled until the next meeting.

The Board also discussed a host of quotes that we received for website designs. After much back and forth, the Board determined that the best option is Syracuse Design. Susan will finalize the contract with them and circulate to the Board.

Budget and Town Referendum

The Board engaged in a lengthy discussion regarding the 2017 budget. We discussed a proposed timeline of key benchmarks that will need to be met to do a petition for a referendum on this year's election ballot for a funding increase from the Town voters. Susan shared some proposed amounts that the Board could consider in terms of amount of increase requested. Susan agreed to provide a final proposal this week via email and the Board will approve or provide further feedback. The amount of our requested ask will be finalized in time for the Annual Meeting.

Adjourn

Dan made a motion to adjourn at 7:49 p.m., seconded by Casey. All were in favor and the motion carried.

Respectfully submitted by Dan Pautz